

PADUA COLLEGE OF COMMERCE & MANAGEMENT

(Affiliated to Mangalore University)

Nanthur, Mangalore - 575 004



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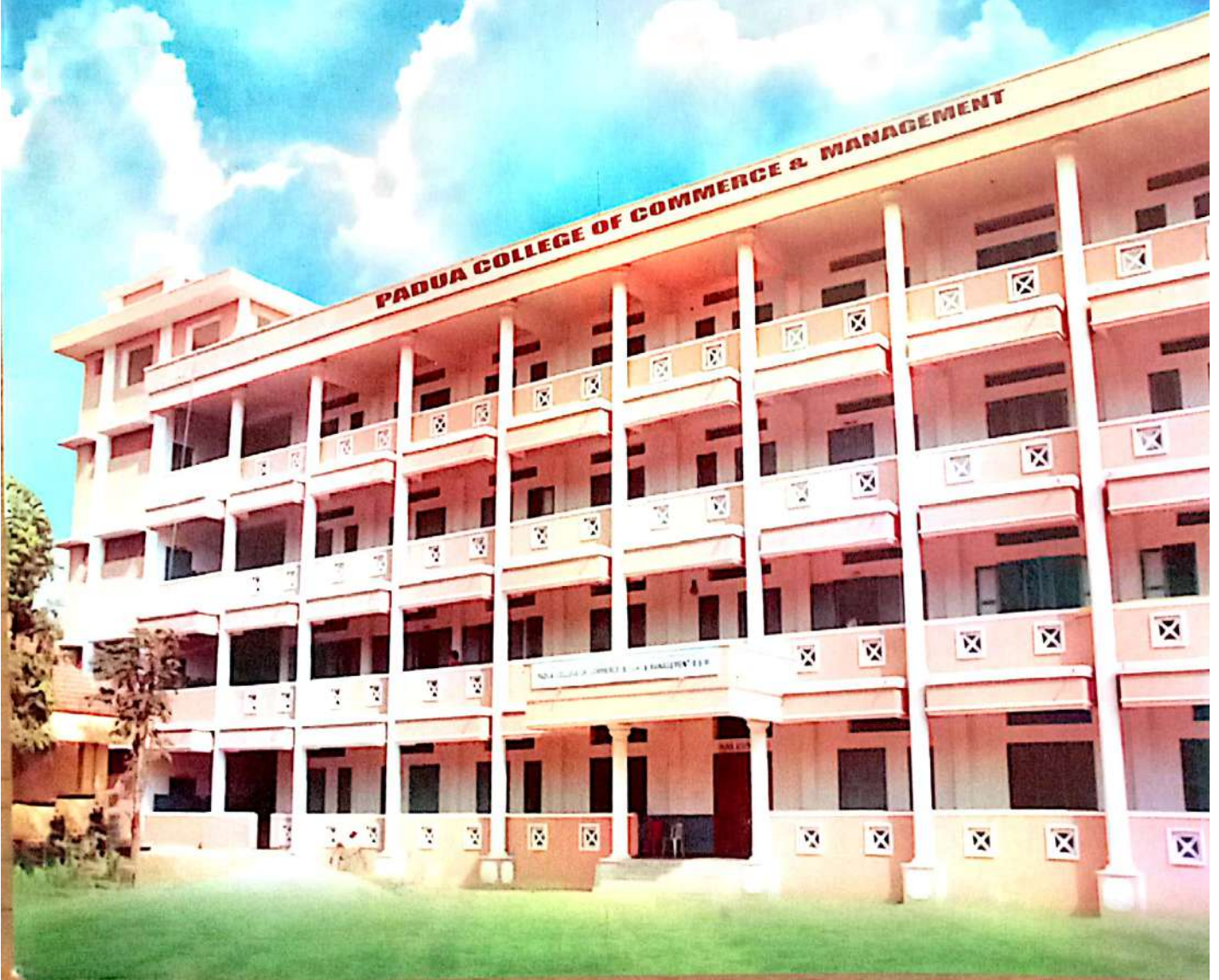
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Website : www.paduadegreecollege.org

ESTD : 2011



PROSPECTUS & CALENDAR 2019-20



COLLEGE EXAMINATION & INTERNAL ASSESSMENT:

1. There shall be Two Internal Assessment Examinations in each semester. Provisional dates of the Tests and Examinations are notified against the dates in this calendar.
2. The Internal Assessment marks will be awarded in each

paper of a subject in every semester. Average of two Internal Assessment Examinations will be taken as the final award in that paper. If a candidate is absent from any one of the tests due to genuine and satisfactory reasons, such a candidate may be given a re-test.

3. In addition to these term examination, Lecturer will hold tests/ give assignments to assess the student's progress.
4. **No student shall absent himself/herself from examination/test without obtaining prior sanction of leave from the Principal or in the case of class tests/ assignments, from the lecturer concerned. Violation of these rules may result in the imposition of such penalties, as the Principal may deem necessary. Hall tickets of such students will not be issued unless they submit the assignments.**
5. The Cumulative Record will be issued for the information of the parents. Shortage of attendance if any will be intimated to the parents.
6. Parents and guardians are particularly requested to supervise the regularity of attending classes and the studies of their wards and co-operate with the Principal and his staff in all matters pertaining to the welfare of the students. The Principal and Lecturers will be glad to meet the parents/guardians and discuss with them the difficulties and progress of their wards.
7. If any Student wants to leave the College in between the Course he/she will have to pay the full fees of the whole course. Only then NOC and TC will be issued.
8. Students should have a minimum of 75% of attendance in each subject to appear for the semester exams. Students with shortage of attendance are not eligible to appear for the semester exam. **A students shall have to repeat the semester, if he/she fails to put in 75% of attendance**

without which he/she will not be eligible to move to the next semester.