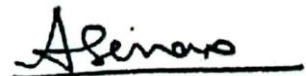


IQAC MEMBERS 2019- till date

REV. FR. ALWIN SERRAO	Chairperson (Principal)
MR.ROSHAN VINCY SANTHUMAYOR	NAAC Coordinator (Vice-Principal)
MRS.JESFRIDA PRIYA MENEZES	IQAC Coordinator
PROF. IGNATIUS NAVIL NORONHA	Educationist
DR.NORBERT LOBO	Educationist
MRS. VIJAYA SHETTY	Banker
DR.NIVEDITHA CAROLINE LOBO	Educationist
DR.PRAKASH PINTO	Educationist
MR.BRYAN JAMES PINTO	Industrialist
MR.SHRIDHAR	Faculty Member
MRS.AKSHATHA	Faculty Member
MRS.ZEENA TRINITA CORNELIO	Faculty Member
MR. DEENATH D'SA	Faculty Member



Principal

**Padua College of Commerce and Management
Nanthur, Mangalore - 575 004**

Meeting -1

The First meeting of the IQAC for the academic year 2019-2020 is scheduled for the 26th of July 2019 at 4.00 pm in the college auditorium. Please make it convenient to attend.

AGENDA

1. Opening remarks by the principal
2. Minutes of the previous meeting
3. Follow up of the report and activities of IQAC
4. Quality initiative suggestions
5. Any other matter
6. Vote of thanks

Members present for the meeting

1. Rev Fr Alwin Serrao
2. Mr. Roshan Santhumayor
3. Prof Ignatius Navil Noronha
4. Dr. Norbert Lobo
5. Mrs. Vijaya Shetty
6. Smt. Niveditha Caroline Lobo
7. Dr. Prakash Pinto
8. Mr. Brian James Pinto
9. Mr. Shridhara
10. Ms. Akshatha
11. Mrs. Zeena Cornelio
12. Mrs. Jesfrida Priya Menezes
13. Mr. Deenath Alton Dsa

Minutes of the meeting

- Rev Fr Alwin Serrao , the principal chaired the meeting
- The meeting commenced with a prayer led by the principal , followed by warm words of welcome
- The minutes of the previous ,meeting was read by the IQAC coordinator to all the members

The detailed discussion of the agenda was as follows

1. Members suggested that every staff should maintain sample questionnaires, answer scheme , results, sample assignments as a part of their personal profile
2. Staff members should appear and clear NET, KSET exams or should enroll for PHD.
3. Suggestion was given that every academic year 2 or 3 IQAC meetings should be conducted
4. It was suggested that career guidance program to be conducted from the 1st year to the students
5. Suggestion was also given to the staff to do additional courses through Swayam , sponsored by UGG.

ACTION PLAN

1. Answer schemes were prepared by the faculty for the present year and would continue the same for the coming year also.

2. Ms Flavita Lewies cleared NET exam.

3. Career guidance programs were organised for the final year students to make them prepared for the corporate world.


IQAC Coordinator


Principal
Principal
Padua College of Commerce and Management
Nanthur, Mangalore - 575 004

Meeting -2

The IQAC meeting for the academic year 2019-2020 is scheduled on 6th November, 2019 at 5.00 p.m. in the principal's chamber. Please make it convenient to attend.

Agenda:

- 1) Opening remarks by principal
- 2) Minutes of the previous meeting
- 3) Follow up of the IQAC Report
- 4) Quality initiative Suggestions
- 5) Vote of Thanks

Members present for the meeting:

1. Rev Fr Alwin Serrao
2. Mr. Roshan Santhumayor
3. Prof Ignatius Navil Noronha
4. Dr. Norbert Lobo
5. Mrs. Vijaya Shetty
6. Smt. Niveditha Caroline Lobo
7. Dr. Prakash Pinto
8. Mr. Brian James Pinto
9. Mr. Shridhara
10. Ms. Akshatha
11. Mrs. Zeena Cornelio
12. Mrs. Jesfrida Priya Menezes
13. Mr. Deenath Allban Dsa
- 14.

Minutes of the Meeting:

- Rev. Fr. Alwin Serrao chaired the meeting and welcomed the members present.
- A minute of the previous meeting was led by the IQAC Coordinator.
- Follow up of the last meeting was also kept forwarded.

Detailed discussion of the agenda was as follows:

- 1) The IQAC Coordinator Mr. Roshan Santhumayor kept some requirements before the Committee, which were needful with regards to obtaining NAAC grading. The requirements suggested were as follows:

- Requirements of extra rooms- 2 class rooms and a ladies room.
 - Renewable energy sources- borwell recharge, LED Blubs and greenery in the ground.
 - Vernier compost
 - Wi-Fi facility
 - LCD projectors and LAN connections
2. Members suggested for implementation of new certificate courses like effective communication, Kannada typing, yoga or Book Keeping course
 3. Suggestion was also given to conduct remedial classes for students who have Kannada medium background.
 4. value added courses like business ethics and professionalism or leadership and emotional intelligence were also suggested to introduce by the members.
 5. Vocational courses like beautician or daily physics were also kept forwarded as a suggestion.

The meetings concluded at 6.00pm were Mrs.Zeena Cornelio proposed gratitude to the members present. All the members were present for the meeting

ACTION PLAN:

1. New certificate courses like Kannada typing and Daily Physics are introduced.
2. Skill Development programmes are planned for upcoming academic year.

T. J. J. J.
IQAC Coordinator

A. S. S.
Principal
Principal
 Padua College of Commerce and Management
 Nanthur, Mangalore - 575 004