The meeting of the IQAC for the academic year 2020-2021 is scheduled for the 07th of December 2021 at 4.00 pm in the college auditorium. Please make it convenient to attend.

AGENDA

1. Opening remarks by the principal
2. Minutes of the previous meeting
3. Follow up of the report and activities of IQAC
4. Filling and submission of AQAR
5. Quality initiative suggestions
6. Any other matter
7. Vote of thanks

MEMBERS PRESENT FOR THE MEETING

1. Prof. Rajan V N
2. Mr. Roshan Santhumayor
3. Mr.Shridhara
4. Ms.Akshatha
5. Mrs. Zeena Cornelio
6. Mrs. Jesfrida Priya Menezes
7. Mr. Deenath Alton Dsa
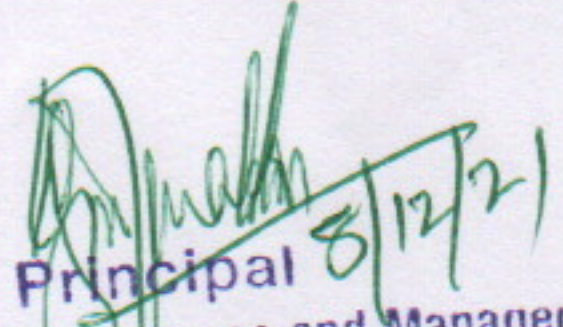8. Mr Austin Pinto

MINUTES OF THE MEETING

* ❖ Prof Rajan V N, the principal chaired the meeting
* ❖ The meeting commenced with a prayer lea by the principal, followed by warm words of welcome
* ❖ The minutes of the previous, meeting was reads by the IQAC coordinator to all themembers

THE DETAILED DISCUSSION OF THE AGENDA WAS AS FOLLOWS

- AQAR was to be filed before 31st December 2021

- Members suggested for the conducting of student centric methods of teaching

- It was suggested to do programs for the advanced learners and slow learners.

- Staff members should appear and clear NET, KSET exams or should enrol for PHD.

- It was suggested to conduct career-oriented programs to the students

ACTION PLAN

1. AQAR filling is in progress

2.. Seminars and presentations are initiated to students

3. Mr Roshan Santhumayor cleared NET &KSET exam, whereas Mr Shridhar cleared KSET exam.

4. Career guidance programs were organised for the final year students to make prepared for the corporate world.

Principal 8/12/21
Padua College of Commerce and Management
Nanthur, Mangalore - 575 004

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PADUA COLLEGE OF COMMERCE AND MANAGEMENT

(Affiliated to Mangalore University & Recognised by Govt. of Karnataka)

(A Unit of Catholic Board of Education)

Nanthur, Mangalore – 575 004

Email: paduadegreecollege@gmail.com   website: www.paduadegreecollege.org

IQAC MEETING

DATE: 27-05-2022
TIME 4.00 PM

Agenda:

1. Evaluation of NAAC Exit report
2. Quality Initiative / Enhancement programs
3. Employability Enhancement Initiative
4. Submission of AISHE, Affiliation and AQAR
5. Training on NIRF
6. Promotion for Admissions
7. Suggestions from members/any other matter

Members present for the meeting:

1. Prof, Rajan V N
2. Mr. Roshan Santhumayor
3. Smt. Niveditha Caroline Lobo
4. Mr.Shridhara
5. Ms.Akshatha.
6. Mrs. Zeena Cornelio .
7. Mrs.Jesfrida Priya Menezes
8. Mr. Deenath Alton Ds
9. Austin Sammuel Pinto
10. Mr Lavith Raj
11. Mr Alfred Vijay Pinto

The IQAC meeting was held on 27-05-2022 in the Principals chamber at 4.00PM.

Prof Rajan V N, Principal welcomed the members present.

Firstly, the meeting began with, the Principal expressing his gratitude to the coordinator and the staff for successful completion of NAAC First cycle.

Proceedings of the Meeting were as follows:

1) Introduction of CA foundation courses for the academic year 2022-23, where our own faculty members will take up the syllabus.

2) NAAC EXIT Report was kept forward and NAAC certificate with B grade 2.43 CGPA was presented to all members present at the meeting. 11 suggestions mentioned by the NAAC committee were informed and improvisations on this regard was discussed.

   ❖ Tally, Code Unnati, UNDP-EDP and Personality development courses are held.
   ❖ Bridge course/Communicative English classes to be held for the first year students for 10 days.
   ❖ NAT's exam was conducted, 28 students cleared the exam. The students were trained by the staff and certificates were awarded.
   ❖ Students have enrolled themselves to the SWAYAM courses and as of now 4 students have cleared.
   ❖ BCA students are undergoing a hardware and networking course at KGTTI , together with the B.Com students doing their tally course.

3) Alumni registration guidelines are formed and registration need to be done, Alumni meet is planned to be held in the month of June.

4) Placement drive was held, were 5 company's took part and 11 of our students got selected and training towards placement is provided as of now.

5) College has signed 5 MOU's with different institutions for the benefit of the students.

6) Infrastructural requirement i.e requirement of classroom, requirement of canteen were brought to the notice of the management and improvisation is assured.

7) Research culture:
   • Two staff Prof Roshan and Prof Prashanth have registered for Ph. D. Two staff cleared KSET and NET (Prof Akshatha and Prof Prashanth)
   • Our college physical director qualified for State Referee (Kho-Kho).

8) IT Facilities: Requirement of certain facilities was kept forward from the point of BCA Department
   • Requirement of few projectors
   • New computer Lab be established.
   • Requirement of AC to the Lab and more computers
   • WIFI speed to be increased to 75 mbps.

9) Removal of Aviation and Hospitality Course
   - Suggestion was given to remove Aviation and Hospitality course as it is not a practical oriented course and students have to again learn elsewer.
   - Introduction of GST course, a UGC career-oriented course.
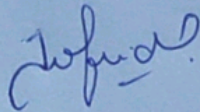
10) It was suggested that students should be motivated to do minor projects, paper presentations.
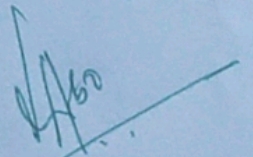11) Continuation of best practices: Product Launch and introduction of a new best practice was required.

Other points discussed were

i. Best NSS Unit award- for our NSS unit. Best NSS program Officer award- to Prof Roshan Santhumayor.
ii. Focus should be laid on employability Enhancement Initiative.
iii. Submission of AISHE and AQAR.
iv. Affiliation to be submitted by May 31st 2022
v. NIRF suggestion to do an FDP, where we can ask training from Dr Nobert Lobo.
vi. Promotions have to be done for admissions.
vii. Research work should be focused on, staff should publish more papers attend conference and seminars.

The meeting eneded at 5.00 PM with 11 members present. Prof. Roshan Santhumayor proposed the vote of thanks.

IQAC CO-ORDINATOR

PRINCIPAL
Principal
Padua College of Commerce and Management
Nanthur, Mangalore - 575 004

Action Plan

- CA foundation course is initiated, 15 students are registered and orientation program is conducted.
- Tally, CISCO IT essential, Banking (Bajaj FinServ), Code Unnati, UNDP-EDP and Personality development courses are held.
- Bridge course/Communicative English classes are held for the first-year students for 10 days.
- NAT's exam was conducted, 28 students cleared the exam. The students were trained by the staff and certificates were awarded.
- Students have enrolled themselves to the SWAYAM courses and many students have cleared.
- College has signed 4 MOU's with different institutions for the benefit of the students
- AC is installed in Computer Lab.
- WIFI speed is increased to 75 mbps.
- 3 laptops and 10 new computers have been installed
- Aviation and hospitality certificate course has been discontinued
- Paper presentation competition was conducted
- Zoho books workshop was conducted and students are taught to use the same.
- Padua verve 2k22 was organized, were 8 pu colleges and 19 UG colleges participated.
- Value education classes were conducted compulsorily once a week.
- Professional day was organized where students were made to face mock interviews.

Principal
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